Guidelines for Paper Presenters

- There are total 8 tracks.Close to 40 papers will be presented over two days.
- Check your presentation slot on the conference website under downloads. We will not be able to accommodate request for change of slots.
- Each presentation room is equipped with a standard audio-visual package that will support a Microsoft PowerPoint presentation.
- You will have to run your slides off the computer in the room (a PC) and will not be able to connect your own laptop to the projector.
- Arrive to your presentation room 15 minutes before the session begins to upload your presentation. Sign the attendance sheet available with the session chair.
- Presenters should save their presentation in .ppt format on a flashdrive (memory stick).
- Name the presentation file as per your BAI ID.
- Presentations are to be of not more than 15 minutes followed by 5 minutes for Q&A. The session chair will advise you to conclude your presentation in case of delay.
- A good rule of thumb is that a slide will take 1-2 minutes to present, so your presentation should be about 10-12 slides.
- Presentation rooms will seat around 40. Use appropriate font sizes.
- Handouts may be used if necessary. Bring a minimum of 30 copies.
- Access to the internet during the presentation is not guaranteed.
- Contact the conference committee (esgconf2023@iimb.ac.in) immediately ifyou are unable to present at the conference.
- Mac and non .ppt formats compatibility is not guaranteed.